

*The Gardens at Gray Gables  
Employment Application*

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4105 Oak Ridge Road    Summerfield NC 27358    336-643-0005    [www.thegardensatgraygables.com](http://www.thegardensatgraygables.com)

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Applicant Name \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Other \_\_\_\_\_  
Email Address \_\_\_\_\_  
Birth Date: \_\_\_\_\_

Current Address:  
Street \_\_\_\_\_  
City \_\_\_\_\_  
State & Zip \_\_\_\_\_

**Employment Positions**

Position(s) applying for: \_\_\_\_\_

**Are you applying for:**

- Temporary work – such as summer or holiday work? [ ] Y or [ ] N
- Regular part-time work? [ ] Y or [ ] N
- Regular full-time work? [ ] Y or [ ] N

What days and hours are you available for work? \_\_\_\_\_

If applying for temporary work, when will you be available?  
\_\_\_\_\_

If hired, on what date can you start working? \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Can you work on the weekends? [ ] Y or [ ] N

Can you work evenings? [ ] Y or [ ] N

Salary desired: \$ \_\_\_\_\_

Have you ever applied to / worked for Company before? [ ] Y or [ ] N  
If yes, please explain (include date):  
\_\_\_\_\_

Do you have any friends, relatives, or acquaintances working for Company? [ ] Y or [ ] N  
If yes, state name & relationship: \_\_\_\_\_

Do you have a North Carolina Drivers License? [ ] Y or [ ] N

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States? [ ] Y or [ ] N

If hired, are you willing to submit to and pass a controlled substance test? [ ] Y or [ ] N

Have you ever been convicted of a criminal offense (felony or misdemeanor)? [ ] Y or [ ] N

If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case. \_\_\_\_\_

**High School:**

School name: \_\_\_\_\_

Number of years completed: \_\_\_\_\_

In What Year will you/did you graduate? \_\_\_\_\_

**College / University:**

School name: \_\_\_\_\_

Number of years completed: \_\_\_\_\_

Did you graduate? [ ] Y or [ ] N

Degree / diploma earned: \_\_\_\_\_

Do you speak, write or understand any foreign languages? [ ] Y or [ ] N

If yes, describe which languages(s) and how fluent of a speaker you consider yourself to be.  
\_\_\_\_\_

Do you have any other experience, training, qualifications, or skills which you feel should be brought to our attention, in the case that they make you especially suited for working with us?  
[ ] Y or [ ] N

If yes, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_